

TAHPERD Annual Convention Exhibitor Badge Credentials

BADGE REQUEST GUIDELINES:

1. Each individual booth comes with four (4) complimentary badges. For companies that have more representatives than each booth is allowed, there will be a registration fee of \$25 per person.
2. Representatives of each booth, must check in at exhibitor registration to pick up their badges. **Badges MUST be worn at all times.**
3. Any exhibitor who loses, forgets, or misplaces their badge will be assessed a \$5.00 replacement fee.
4. **This request for credentials MUST be faxed/mailed to TAHPERD by November 15, 2019. If this form is not returned by November 15, badges will be made on-site for a fee of \$25.00 per badge.**

Company Name: _____

Contact: _____

BOOTH STAFF NAMES: Badges will be made for the names listed below. Please print clearly the names of each person who will work your exhibit booth. If there is a change in staff prior to the Convention, please email changes to becky@tahperd.org. If you have additional staff that you would like to pre-register, please provide their names below and fax this form with payment (\$25 per additional staff person). *(Please note that you may register additional staff on-site for the same fee.)*

1. _____

5. _____

Additional Fee Applies

2. _____

6. _____

Additional Fee Applies

3. _____

7. _____

Additional Fee Applies

4. _____

8. _____

Additional Fee Applies

PAYMENT INFORMATION:

Additional Staff Registration Fee: \$25 per person

Credit Card Information:

MasterCard Visa Discover AMEX

Credit Card#: _____

CSC Code: _____ Exp. Date: _____

Full Name: _____

_____ X \$25 = _____
Number of additional staff Total Amount Due

Questions? Becky Wyatt, CEM | 512.459.1299 | becky@tahperd.org
Email or fax your completed form to: 512.459.1290 (fax) or becky@tahperd.org