

Texas Association for Health, Physical Education, Recreation, and Dance

OPERATING CODE EXECUTIVE COMMITTEE

1. Name

- 1.1. The name of this committee shall be the Executive Committee of the Texas Association for Health, Physical Education, Recreation, and Dance (TAHPERD).

2. Purpose

- 2.1. The purpose of this committee is to implement Board action and conduct Association business between Board meetings. As a structure of the highest elected officers and the TAHPERD Office Executive Director, their collaborative governing efforts carry some of the highest responsibilities. Members of the TAHPERD Executive Committee shall execute the duties of office as specified in the TAHPERD Handbook of Duties and Procedures for Officers.

3. Organization

- 3.1. The committee shall serve as a standing committee of the Association.
- 3.2. The committee shall consist of four (4) members, including the TAHPERD President as Chair, the President-elect, the Past President, and the TAHPERD Executive Director, who is a non-voting member of the committee.
- 3.3. Members shall serve a three (3) year term. Membership terms are determined by their respective ex-officio status, with exception of the Executive Director who remains an ex-officio member.

4. Operation

The responsibilities of the committee include:

- 4.1 Multiple meetings, either face-to-face, conference calls, or email, to assure that Board action is being implemented and to conduct Association business between meetings.
- 4.2 To develop plans in consultation with the Director of Meetings and Conventions for the convention and conferences.
- 4.3 To monitor the establishment and progress of goals by the Divisions, Sections, and Committees.
- 4.4 To monitor the work and effectiveness of the Executive Director. The Executive Committee supervises the Executive Director for the Board of Directors who has the ultimate responsibility for the employment of the Executive Director. While the Executive Director is responsible to all TAHPERD members, the office is a professional position with responsibilities and duties comparable to those of the three Presidents in scope and importance.
- 4.5 Select the TAHPERD nominee for the Southern District Outstanding Student of the Year Award.

Adopted by the Board of Directors December 2004
and Representative Assembly

Amended:
April 2006