

Applicant Name: _____

School Campus: _____

District Name:

The checklist below is meant to assist you with completing your application. It does not list all the required evidence per criterion. Please review each criterion to ensure you have included all the evidence needed for the criteria level you are seeking. The Glossary of Terms and Frequently Asked Questions (FAQ) are additional resources.

- Criteria 1. Copy of Mission Statement(s) and narrative if applicable
- Criteria 2. Copy of scope and sequence and narrative for TEKS Based Curriculum in Health.
- Criteria 3. Copy of scope and sequence and narrative for TEKS Based Curriculum in Physical Education
- Criteria 4. Submit a lesson plan for each topic/unit selected in Criteria 2 and 3. If applicable, include resource lists.
- Criteria 5. Narrative of instructional strategies and other required evidence (max. 2 pages)
- Criteria 6. Narrative of implementation of the health component of Coordinated School Health Program.(max. 2 pages)
- Criteria 7. Narrative of implementation of the physical education component of Coordinated School Health (max. 2 pages)
 Copy of PE class schedule
- Criteria 8. Narrative of student assessment and tools (max. 2 pages)
- Criteria 9. HPERD Teaching Certificates
 CPR/AED certificates
- Criteria 10. Copies of documentation for professional development
- Criteria 11. Copies of current TAHPERD membership cards
- Criteria 12. Class enrollment form and, if applicable, copy of your rotation schedule and/or signed Safety Plan.
- Criteria 13. Diagram of facilities and, if applicable, Safety Checklist for HPERD facilities
 Narrative (max. 2 pages)
- Criteria 14. Narrative for including individuals with disabilities (max. 2 pages)
- Criteria 15. Narrative of the teacher evaluation process (max. 2 pages)
- Criteria 16. Narrative describing instruction of students with disabilities.

Copy of training and CAPE certificates
- Criteria 17. Narrative (max. 2 pages) and samples of communication among HPERD
- Criteria 18. Narrative (max. 2 pages) and samples of communication with parents
- Criteria 19. Narrative (max. 2 pages) of curriculum evaluation and roster of individuals