

Submitting Your Idea...

Interested parties should complete the appropriate Presentation Proposal Form and return it by the proposed deadline. Each presentation must be submitted on a separate form — make copies of the form if necessary.

Once Submitted...

Your programming idea will be forwarded to the program planning committee to be evaluated on the following criteria: overall quality and innovation, relevance to the appropriate health, physical education, recreation and dance discipline, well-defined focus, sound research/theoretical basis, and practical application of materials. Notification of acceptance or rejection will be mailed to you from the TAHPERD Office by April 15, 2018.

Limitation of Participation...

By TAHPERD policy, the number of presentations which an individual can give during any one conference is limited to two. However, an individual may, in addition, be part of a discussion group or panel which is coordinated by another person.

Membership/Registration Requirements...

There is no fee to submit a presentation proposal. However, individuals selected as presenters who are involved in the fields of health, physical education, recreation, and dance, are expected to pay their own travel costs, hotel accommodations, and the conference registration fee as well as be a current member of the Texas Association for Health, Physical Education, Recreation, and Dance. Please explain this policy to all individuals you invite to participate in your program.

It's Simple!

Fax to: (512) 459-1290

Mail to: TAHPERD 2018 Summer Conference
7910 Cameron Road
Austin, Texas 78754

E-mail: lisa@tahperd.org

Question? Call: (512) 459-1299

TAHPERD Divisions & Sections

College Division

- College Administrators Section
- College Basic Activities Section
- Professional Preparation Section
- Research Section
- Sport Management Section
- Student Section

Dance Division

- Aesthetics Section
- Cultural, Social & Wellness Forms Section
- Pedagogy Section
- Performance Section

General Division

- Assessment & Evaluation Section
- Diversity Section
- Instructional Technology Section
- Jump Rope & Hoops for Heart Section
- K-12 Administrators Section
- Retired Professionals Section

Health Division

- Community Health Education Section
- Health Instructional Program Section
- Health Professional Education Section
- Health Promotion Section

Physical Education Division

- Adapted Physical Education Section
- Early Childhood Education Section
- Elementary School Physical Education Section
- Middle & High School Physical Education Section
- Sports Section

Recreation Division

- Adventure Education Section
- Leisure Activities & Sports Section
- Outdoor Education Section
- Water Sports Section

PROGRAM PROPOSAL FOR THE TAHPERD 34TH ANNUAL SUMMER CONFERENCE

Embassy Suites Hotel | Frisco, Texas | July 15 - 17, 2018

Sessions are scheduled throughout the conference from Monday, July 16 through Tuesday, July 17. Please do not submit a proposal unless you are prepared to actually make a presentation and will be able to appear during these conference days.

1. Primary Division Area: (check one)

- College Health Physical Education
 Dance General Recreation

Indicate specific section within the division you checked: (See Page 1)

2. Program Title: (Must reflect content of the program. Limit to 10 words or less)

3. Brief Description of Presentation for Final Program:

(25 words or less) _____

4. Abstract: Please complete the abstract form, (See Page 3) including (3) program objectives. This form must be completed and returned with the proposal in order for your program proposal to be considered for a presentation.

5. Presenter(s) (The following **MUST** be filled out completely)

Please list all the speakers: Limit 3 per session. Please do not list individuals as co-presenters unless you have a definite commitment that they will appear at the program with you on any of the conference days.

1

Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

2

Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

3

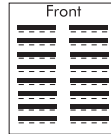
Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

6. Safety Standards: Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in the **SHAPE America National Standards at www.shapeamerica.org/standards**. In consideration of liability issues, the Conference Directors and/or appropriate TAHPERD officers/staff may terminate any program deemed to be hazardous to the health and safety of the participants.

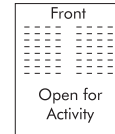
7. Nature of Program: (check all that apply)

- Audience Participation Panel Discussion, number of individuals on panel _____
 Performance Students will participate, number of students _____
 Lecture

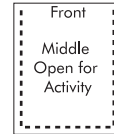
8. Space and Attendance Requirements:



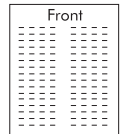
Classroom



1/2 Theatre
1/2 Open



Perimeter



Theatre

9. Audio-visual requirements: (Please check)

- CD player LCD Projector
 DVD with monitor Microphone
 Easel pad & markers Screen
 Extension cord/Power Strip

No free wi-fi in meeting rooms

Equipment NOT listed in #9 is the responsibility of the presenter!

NOTE: AV Equipment is expensive. Please do not request AV items that are not vital to your presentation.

Computers and all PE equipment MUST be provided by the presenter.

Mail/Fax/Email completed proposal to:
 TAHPERD 2018 Summer Conference
 7910 Cameron Road
 Austin, Texas 78754

Fax: (512) 459-1290
Email: lisa@tahperd.org

Proposal prepared by: _____

Daytime phone: _____

Guidelines for Presenters

34th Annual Summer Conference | Embassy Suites Hotel | Frisco, Texas

The Summer Conference is designed to provide TAHPERD members the opportunity to share instructional ideas with their colleagues. The Conference has approximately 60 sessions that present ideas, programs, and issues in the areas of health, recreation, dance, and college programs in HPERD. Session proposals are welcome and each will receive careful professional review prior to selection so that a varied and creative conference can be provided.

Specific Guidelines

- 1. Texas presenters **MUST** be TAHPERD members. In some instances out-of-state proposals may be considered in which case membership rules will be modified.
- 2. No presenter will be paid or receive an honorarium.
- 3. Each presenter **MUST** register and pay conference fees.
- 4. Although all proposals will be considered, preference will be given to those who have not presented at recent TAHPERD events.
- 5. **Presenters MUST agree to provide handout materials for the Conference Manual.** These handout materials are so important to our members that failure to provide handout materials may result in the cancellation of presentations. Handouts must: not exceed six (6) pages in length, be printed on only one side, be originals (no faxes or photocopies will be accepted), be original compositions. Handout materials must be e-mailed to lisa@tahperd.org by **June 1st** for inclusion in the manual. Because of copyright laws, copy must be written in your own words and with your own illustrations. Photocopies of textbooks, web pages and/or other published copyrighted material will not be accepted *without written release from the author/publisher.*
- 6. The submission of a proposal and its acceptance by reviewers signifies agreement to allow the video taping of your session by others.
- 7. The distribution and sale of promotional materials and touting of commercial ventures by presenters is prohibited during conference sessions. Sale of items or services is strictly reserved to those exhibiting companies who sell items in the exhibits area only.
- 8. The sale of copyrighted materials (i.e. those items held in copyright by anyone other than the seller) is prohibited. This includes written material, audio and video tapes, and music.
- 9. Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in the **SHAPE America National Standards at www.shapeamerica.org/standards**. In consideration of liability issues, the Convention Directors and/or appropriate TAHPERD officers/staff may terminate any program deemed to be hazardous to the health and safety of the participants.

As a presenter I have read and understand my responsibilities as outlined in these guidelines and agree to abide by these guidelines in my presentation.

Signature

Date

Abstract Form

This section must be completed in order for program submission to be processed.

1. List (3) Program Objectives:

- ① _____

- ② _____

- ③ _____

2. Abstract: Abstract must be 150-200 words typed. Please provide on a separate page and attach. Abstract will be used by reviewers in the selection process so it should be prepared to peak their interest, i.e., what is new or different about this presentation, and why is the topic important.

QUESTIONS? Call the TAHPERD Office at 1-800-880-7300