

2009-2010 Instructions for Off-campus Physical Activity

Approval Requests

In accordance with local district policy, a school district may award credit for physical education for appropriate private or commercially-sponsored physical activity programs conducted on or off campus. The district must apply to the commissioner of education for approval of such programs, which may be substituted for state graduation credit in physical education as per Texas Administrative Code (TAC), Chapter 74, Subchapter B and House Bill 3.

District personnel responsible for requesting off-campus physical activity substitutions for physical education or graduation credit should review and follow these instructions.

1. Complete the "2009-2010 Off-campus Physical Activity Programs Approval Request" form. The TEA will accept only electronically submitted applications.
2. Submit the form for an approval of Category I substitutions, Category II substitutions, or both. Expect an electronic reply within five working days and subsequent correspondence addressed to the superintendent with information regarding approval or denial of your request.
3. Evaluate the programs selected as substitutions for regular physical education according to Texas Administrative Code (TAC) §74. Subchapter B.
(<http://www.tea.state.tx.us/rules/tac/index.html>)
4. Obtain approval of the superintendent for all off-campus programs selected for physical education substitutions prior to submission of the approval request to the TEA.
5. Submit the application electronically as an email addressed to curriculum@tea.state.tx.us. Districts should use "Off-campus Physical Activity Approval Request" as the subject line and attach the "2009-2010 Off-campus Physical Activity Programs Approval Request" form.
6. Conduct annual evaluations to determine the continued need for and effectiveness of the off-campus physical education programs. Districts should not submit the evaluations to the Texas Education Agency.

TEA does not approve or recommend procedures for districts to use in implementing accountability and evaluation procedures; however, your district may want to review a school district's example of off-campus program procedures at this link:
<http://www.austinisd.org/academics/curriculum/subjects/pe/offcampus.phtml>