

The Cooper Institute – Dallas, TX
Title: Associate Director of Youth Initiatives

The Cooper Institute is a 501(c)(3) nonprofit organization dedicated to research in preventive medicine and public health, and communicating the results of the research to the scientific and medical communities as well as to the general public.

The Cooper Institute has an immediate opening for someone who will assist the Youth Initiatives Director with planning, design, implementation, coordination, and evaluation of youth education programs and projects. Responsibilities include preparing proposals to introduce new initiatives, working effectively with both internal and external content experts, and planning and conducting ongoing program evaluations. In conjunction with project managers, this position will develop an evaluation plan to improve and account for all current and proposed programs, and provide staff development pertaining to program evaluation. Incumbent will provide oversight and monitor allocated budgets as well as manage or assist in the implementation phases of various Youth Initiatives projects, including presentations, staff development, evaluation reports, and working with partners and sponsors

Requirements:

- Master's degree in business, education, or health-related field
- Teaching certificate
- 7+ years work experience in education
- 4+ years work experience as school district administrator
- 4+ years work experience as a project director for curriculum writing in health and physical education
- 5+ years experience with Fitnessgram implementation
- Travel will be required up to 20%.

The salary is competitive, and a rich benefits package is offered which includes a membership at our world-renowned Cooper Fitness Center. Applicants should send a statement of interest, resume, and salary history via e-mail to: hr@cooperinst.org.

Visit www.CooperInstitute.org under Career Opportunities for more details.