

Operating Code for TAHPERD Scholar Committee

1. Name

The name of this committee shall be the TAHPERD Scholar Committee.

2. Purpose

The purpose of the committee is to select a member of TAHPERD who has a record of scholarly activities.

3. Eligibility

- 3.1 Persons must be an active member of TAHPERD, i.e., service, leadership, etc., for the five years preceding nomination.

4. Criteria for Selection

- 4.1 Scholarly activities must be in the areas of our profession.
- 4.2 Persons selected shall be clearly outstanding and an individual who is recognized statewide and nationally for their expertise.
- 4.3 Persons must be actively engaged in the profession for the previous ten (10) years as demonstrated by publications, presentations, and/or creative endeavors.
- 4.4 Persons must be actively engaged in TAHPERD.

5. Procedures for Nominating and Selecting Candidates

- 5.1 Committee members will be responsible for solicitation of nominees. Nominees will also be solicited by publication of a notice in the *TAHPERD Journal* by emails to the TAHPERD membership.
- 5.2 The TAHPERD Scholar Committee shall be composed of nine voting members. Six members of the TAHPERD Scholar Committee shall be appointed by the President for staggered, three year terms. Two of the six appointed members will be previous TAHPERD Scholars and the other four shall represent various interests within the profession. The three College Division Vice-Presidents shall serve as voting ex-officio members of the TAHPERD Scholar Committee with the current Past Vice-President of the College Division serving as chairperson. The TAHPERD Scholar Committee shall select the TAHPERD Scholar Award recipient.
- 5.3 Nominations shall be sent to the State Office on or before February 1. The State Office will verify that each candidate is eligible and notify the committee Chair.
- 5.4 The TAHPERD State Office will:
 - 5.4.1 Confirm eligibility of each nominee to the committee chair.
 - 5.4.2 Request from confirmed nominees that all support materials are due at the TAHPERD State Office by the end of business on March 1.
 - 5.4.3 Copy and distribute completed nominee packets to all committee members by the end of business on March 15.
- 5.5 One scholar may be selected annually; however, in the event that the committee

determines that a qualified candidate has not been nominated, they may withhold the selection for that year.

- 5.6 Credentials of candidates not selected for the award will remain in the nomination pool for two more years. A communications from the TAHPERD office will be sent to request a one page vita update previous to the next period of consideration each year.
- 5.7 A recipient of the TAHPERD Scholar Award may not receive the award more than once.
- 5.8 Selection of the new TAHPERD Scholar shall be made by April 15.
- 5.9 The committee may meet during the TAHPERD Convention, TAHPERD Leadership Conference, a summer meeting, and other communications as needed.

6. Responsibilities for the Scholar Recipient

- 6.1 The scholar will be available for presentations.
- 6.2 The TAHPERD shall budget appropriate funds to apply toward travel expenses to sites for the Scholars' presentations during the year.

7. Notification

- 7.1 The TAHPERD Scholar Committee Chairperson will notify the State Office of the committee's decision by the end of business on May 1.
- 7.2 The chair will send a letter of congratulations to the Scholar recipient and request her/his acceptance of this honor and responsibilities. The letter is to be sent by the end of business on May 1.
- 7.3 The Scholar will make a presentation at the annual convention and be recognized at the Convention Awards Dinner.

Adopted by the Board of Directors December 1981

Amended

November	1984
April	1986
December	1997
December	1999
December	2000
May	2004
April	2006
April	2008