

PROGRAM PROPOSAL FOR THE TAPERD 28TH ANNUAL SUMMER CONFERENCE

Embassy Suites Dallas-Frisco Hotel | Frisco, Texas | July 15 - 17, 2012

Sessions are scheduled throughout the conference from Monday, July 16 through Tuesday, July 17. Please do not submit a proposal unless you are prepared to actually make a presentation and will be able to appear during these conference days.

1. Primary Division Area: (check one)

- College Health _____
 Dance Physical Education _____
 General Recreation _____

Indicate specific section within the division you checked: (See Page 2)

Secondary Division Area: (check one, if applicable)

- College General Physical Education
 Dance Health Recreation

Program Title: (Must reflect content of the program. Limit to 10 words or less)

2. Brief Description of Presentation for Final Program:

(25 words or less) _____

3. Abstract: Please complete the abstract form, (See Page 6) including (3) program objectives. This form must be completed and returned with the proposal in order for your program proposal to be considered for a presentation.

4. Presenter(s) (The following **MUST** be filled out completely)
Please list all the speakers: Limit 3 per session. Please do not list individuals as co-presenters unless you have a definite commitment that they will appear at the program with you on any of the convention days.

1

Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

2

Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

3

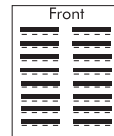
Name of Speaker: _____
 Col./Univ./School District: _____
 Home Address: _____
 City/State/Zip: _____
 Daytime Phone #: _____
 E-mail address: _____

5. Safety Standards: Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in several recent NASPE publications such as **Principles of Safety in Physical Education and Sport**, and **Appropriate Practices in (Elementary, Middle, or Secondary) School**. In consideration of liability issues, the Conference Directors and/or appropriate TAPERD officers/staff may terminate any program deemed to be hazardous to the health and safety of the participants.

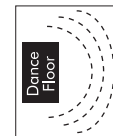
6. Nature of Program: (check all that apply)

- Audience Participation Panel Discussion, number of individuals on panel _____
 Performance
 Lecture Students will participate, number of students _____

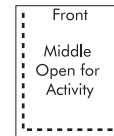
7. Space and Attendance Requirements:



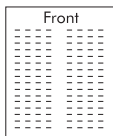
Classroom



Dance Floor



Perimeter



Theatre

8. Audio-visual requirements: (Please check)

- DVD with monitor Cassette player
 VCR with monitor CD player
 Microphone Screen
 Easel pad & markers Extension cord

Equipment NOT listed in #8 MUST be the responsibility of the presenter!

NOTE: AV Equipment is expensive. Please do not request AV items that are not vital to your presentation. Computers, LCD projectors, and any type of PE equipment **MUST** be provided by the presenter.

9. Have you previously presented a program at a TAPERD Conference/Convention?

- NO YES, the date of your last presentation: _____

Mail completed proposal to:
 TAPERD 2012 Summer Conference
 7910 Cameron Road
 Austin, Texas 78754

or Fax to: (512) 459-1290

Proposal prepared by: _____

Daytime phone: _____

Guidelines for Presenters

28th Annual Summer Conference | Embassy Suites Dallas-Frisco Hotel | Frisco, Texas

The Summer Conference is designed to provide TAHPERD members the opportunity to share instructional ideas with their colleagues. Although primarily for physical educators, the conference also includes ideas, programs, and issues in the areas of health, recreation, dance, and college programs in HPERD. Session proposals are welcome and each will receive careful professional review prior to selection so that a varied and creative conference can be provided.

Specific Guidelines

- 1. Texas presenters **MUST** be TAHPERD members. In some instances out-of-state proposals may be considered in which case membership rules will be modified.
- 2. No presenter will be paid or receive an honorarium.
- 3. Each presenter **MUST** register and pay conference fees.
- 4. Although all proposals will be considered, preference will be given to those who have not presented at recent TAHPERD events.
- 5. **Presenters MUST agree to provide handout materials for the Conference Manual.** These handout materials are so important to our members that failure to provide handout materials may result in the cancellation of presentations. Handouts must: not exceed six (6) pages in length, be printed on only one side, be originals (no faxes or photocopies will be accepted), be original compositions. Handout materials must be e-mailed to lisa@tahperd.org by **June 1st** for inclusion in the manual. Because of copyright laws, copy must be written in your own words and with your own illustrations. Photocopies of textbooks, web pages and/or other published copyrighted material will not be accepted *without written release from the author/publisher.*
- 6. The submission of a proposal and its acceptance by reviewers signifies agreement to allow the video taping of your session by others.
- 7. The distribution and sale of promotional materials and touting of commercial ventures by presenters is prohibited during conference sessions. Sale of items or services is strictly reserved to those exhibiting companies who sell items in the exhibits area only.
- 8. The sale of copyrighted materials (i.e. those items held in copyright by anyone other than the seller) is prohibited. This includes written material, audio and video tapes, and music.
- 9. Presenters must consider and abide by standards of safety and age appropriateness when selecting and presenting program activities. Guidelines for such activities are outlined in several recent NASPE publications such as **Principles of Safety in Physical Education and Sport**, and **Appropriate Practices in (Elementary, Middle, or Secondary) School**. In consideration of liability issues, the Conference Directors and/or appropriate TAHPERD officers/staff may terminate any program deemed to be hazardous to the health and safety of the participants.

As a presenter I have read and understand my responsibilities as outlined in these guidelines and agree to abide by these guidelines in my presentation.

Signature

Date

Abstract Form

This section must be completed in order for program submission to be processed.

1. List (3) Program Objectives:

- ① _____

- ② _____

- ③ _____

2. Abstract: Abstract must be 150-200 words typed. Please provide on a separate page and attach. Abstract will be used by reviewers in the selection process so it should be prepared to peak their interest, i.e., what is new or different about this presentation, and why is the topic important.